

**NORTH JUDSON–SAN PIERRE ELEMENTARY SCHOOL
PARENTS’ RIGHT-TO-KNOW
& Parent Involvement**

August 9, 2023

Dear Parents and Guardians:

Welcome! North Judson–San Pierre Elementary School has a school-wide Title I program. All students receive Title I services during RtI. Your child may be provided services by Title I, a teacher or a paraprofessional. Our paraprofessionals are verified by education and testing.

Following the Elementary and Secondary Education Act, Section 1111(h)(6), every student's parent has the right to request and receive information regarding the professional qualifications of the classroom teacher. This information regarding the professional qualifications of your student's classroom teacher shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which Indiana qualifications and licensing criteria are waived;
- The teacher’s baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications.

Also, you will receive information on your child's achievement during the year using benchmark and summative assessments (NWEA, IREAD-3, ILEARN, and others).

Attached is a parent packet that includes the NJ-SP Corporation Parent Involvement Policy, the school’s Parent Involvement Policy, the NJ-SP School-Parent Compact, and a parent Input Sheet. Please review these documents. **Sign the form below that you received this packet and sign the School-Parent Compact, then return the forms to your child’s teacher.**

Please contact the school principal by phone or email with questions or concerns.

Sincerely,

Amy Bright
Principal
abright@njsp.k12.in.us
North Judson-San Pierre Elementary

I, _____, received the 2023-2024 Title I parent packet.
Parent Signature

Student name, grade, and teacher

Date

North Judson–San Pierre Elementary School

TITLE I SCHOOL-PARENT COMPACT 2023-2024

Families and schools must work together to help students achieve Indiana’s high academic standards. Through a process that included teachers, families, students, and community representatives, the following are agreed-upon roles and responsibilities that we, as partners, will carry out to support student success in school and life.

Staff Pledge I agree to carry out the following responsibilities to the best of my ability:

- Respect the school, students, staff, and families by teaching and following the “Blue Jay Way.”
- Help every child feel safe and valuable by reviewing the student handbook rules, emphasizing that school safety is a priority, and reinforcing the “Bluejay Way” to teach students to be responsible, respectful, and safe while caring about others.
- Promote student achievement with an exciting and challenging curriculum using differentiation.
- Motivate students to learn by using data-based “Best Practice” teaching strategies.
- Set high expectations and help every child meet the current Indiana Academic Standards using curriculum mapping, differentiation, and data analysis.
- Communicate with families about student progress and academic concerns.
- Maintain electronic grades so students and parents can see academic progress.
- Conference with parents of students who did not pass ILEARN or IREAD-3 following the release of scores.
- Conduct yearly conferences with parents of students with an IEP, ILP, and 504 plan.
- Contact parents on an as-needed basis.
- Provide opportunities for parents to be involved in the school and offer academic tips in newsletters and local papers.
- Celebrate student successes with recognition awards for academics, attendance, and behavior.
- Participate in collaborative decision-making with parents and colleagues to make the school campus accessible and welcoming for families.

Student Pledge I agree to carry out the following responsibilities to the best of my ability:

- Come to school ready to learn and give 100%.
- Bring the necessary materials.
- Complete assignments and homework.
- Help develop, know, and follow school-wide and classroom rules.
- Keep my parents informed about what I am doing at school so that they can help me be successful.
- Read outside of school.
- Use electronic devices appropriately.
- Follow the “Bluejay Way” to be responsible, respectful, and caring about others.

Family/Parent Pledge I agree to carry out the following responsibilities to the best of my ability:

- Provide a quiet time and place for homework to be done.
- Monitor my child's electronic device usage.
- Read to my child or encourage my child to read every day. (20 minutes K-3, and 30 minutes for grades 4-6)
- Ensure my child arrives at school on time daily and gets adequate sleep, regular medical attention, proper nutrition, and exercise.
- Regularly monitor my child's progress in school.
- Participate, as appropriate, in decisions about my child's education.
- Attend parent-teacher conferences and communicate academic concerns to my child's teacher.
- Respect the school, staff, students, and families.
- Become familiar with the School-Parent Compact.

Teacher Signature _____

Date _____

Student Name _____

Date _____

Parent/Guardian Signature _____

Date _____

Title I Parent/Guardian Input Sheet 2023-2024

Input on the Parent Compact:

Input on the Parent Involvement Policy:

Corporation:

Building:



North Judson – San Pierre Elementary School Parent Involvement Policy 2023-2024

North Judson-San Pierre Elementary intends to follow the parental guidelines under the No Child Left Behind Act of 2001. North Judson-San Pierre Elementary will distribute the guidelines to parents of students participating in the Title I program, and parents will update them periodically.

Guidelines

- Convene an annual meeting to inform, discuss, and demonstrate the literacy intervention in kindergarten, first, and second grades.
- Explain the requirements and rights of parents. Each child will receive appropriate activities to complete at home. These activities are for practicing skills and strategies. In grades one and two, the student will read a take-home book relevant to their independent reading level. Kindergarten students take home activities to practice recognizing and reproducing letters and sounds.
- Involve parents in an organized, ongoing, and timely way to plan, review, and improve programs. A Parent Advisory Council will meet at least once a year and act as a liaison between parents and the program when appropriate.
- Provide the parent of participating students with information regarding the program. Newsletters and Title I contact information are available on the school's website: <https://www.njsp.k12.in.us>. The newsletters contain ideas and materials on how to improve a child's literacy performance. Parents may reach their child's reading teacher by phone, note, or e-mail, and they will respond to any parent suggestions or concerns as soon as possible.
- Ensure to the extent possible that the information sent home is in a language the parents can understand. We will provide parents who speak Spanish with only an interpreter when possible for parent-teacher conferences.
- Provide materials and training on how parents can improve their child's achievement through newsletters, the web page, and any specific training requested by the parents to the reading teachers, the program administrator, or the Parent Advisory Council.
- The curriculum for kindergarten is based on the Indiana State Standards and focuses on phonological awareness and mastery of essential skills. The curriculum for grades one, two, and three comes from the Indiana State Standards for English/Language Arts. It focuses on grade-level reading proficiency, which includes accuracy, fluency, and comprehension.
- Academic assessment tools for kindergarten students are checksheets based on the Indiana State Standards. The measurement tools for students in grades one and two are running records for accuracy and fluency, plus retelling for comprehension. The measurement tools for third-grade students are running records for accuracy, fluency, and comprehension. Parents may request progress statements on their child's progress throughout the school year.

North Judson –San Pierre School Corporation

Mr. Kelly Shepherd, Superintendent

801 Campbell Drive

North Judson, IN 46366

Phone: 574-896-2155

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www.njsp.k12.in.us

TITLE I LEA PARENT INVOLVEMENT POLICY

In compliance with the *Every Student Succeeds Act (ESSA)*, the North Judson-San Pierre School Corporation endorses the parent involvement goals of Title I. It encourages the regular participation of parents of Title I students in all aspects of the program. It is a cooperative effort among families, schools, and communities to improve student academic achievement and performance.

- I. Parent Participation in Title I School-Wide Plan
 - a. Parents and staff members are invited each school year to participate in a corporation Title I committee. This committee will provide opportunities for parents to formulate suggestions, interact and share experiences with other parents, and participate in the decision-making about the program and revisions in the plan.
 - b. This committee will meet to review, revise, and update the elementary school-wide plan for the new year within the first six weeks of the school year.
 - c. The committee will meet near or just after the end of the school year to view available data and suggest changes needed for the next school year.
 - d. Flexible scheduling will be used in scheduling the meetings to allow parent and staff attendance.
 - e. Meetings will include a review and explain the curriculum, means of assessment, and the proficiency levels students are expected to achieve and maintain.
- II. Coordination and Support to Participating Schools
 - a. There is currently one participating school in the corporation.
 - b. The Title I Lead Teacher is the Title I Administrator and the corporation's Title I Parent Coordinator.
- III. Parent Involvement Capacity
 - a. Information concerning school performance of the child's performance will be communicated to parents.
 - b. Parent meetings will be offered to provide training on technology and instructional strategies that can be used at home.
 - c. The district will educate the staff regarding how to reach out, communicate with, and work with parents as equal partners in the value and utility of contributions of parents and schools. This will be done through workshops, conferences, web-based learning, and site staff development.
 - d. Newsletters will include information on technology and instructional strategies that can be used at home. Upon identification of parental

need for information in another language or another format, the school will take steps to ensure that the parent's request is filled.

- IV. Coordination between Title I and Other Local Programs
 - a. The parental involvement plan will be coordinated with other programs, such as Head Start, Reading First, Even Start, Parents as Teachers, and Home Instruction for Preschool Youngsters.

- V. Evaluation
 - a. An annual evaluation of the Parental Involvement Plan will be conducted with parents, identifying any barriers to greater parental involvement (such as limited English, limited literacy, economic disadvantage, disability, etc.) and devising strategies to improve parental involvement.

- VI. Parent Involvement in Activities
 - a. Timely information about Title I programs will be provided to parents through various modes.
 - b. Meetings, including those by special request, will exist to make suggestions and receive responses regarding individual students' education.
 - c. Information will be provided about the Title I program, including but not limited to the following:
 - i. Open House Night at the beginning of each school year*
 - ii. Short informational sessions connected with student programs (i.e. science fair, literacy night, musical programs, etc.)*
 - iii. Special parent programming, held at different times of the day/evening*

Chrystal Ingram
Title I LEA
North Judson – San Pierre Elementary
North Judson – San Pierre School Corporation

Updated March 15, 2023