

**North Judson-San Pierre Board of School Trustees  
Minutes of a Regular Board Meeting &  
Board of Finance Meeting  
Central Office Board Meeting Room  
Tuesday, January 16, 2018**

The North Judson-San Pierre Board of School Trustees met for a Regular Session on Tuesday, January 16, 2018, at 7:00 P.M. in the Central Office Board Meeting Room. Board President Sheila Akers called the meeting to order at 7:00 P.M. The Board members present were President Sheila Akers, Vice President Derrick Stalbaum, Secretary Jim Menis and member Gerald Bacon. Susan McCormack was absent. Others present were Superintendent Dr. Annette Zupin and Business Manager/Treasurer Guy Richie. A copy of the list of patrons attending the meeting is on file at Central Office.

The meeting opened with the Pledge of Allegiance.

**Consent Items**

Mr. Stalbaum made a motion to approve the minutes from the December 19, 2017, Regular Board Meeting as presented. Mr. Menis seconded the motion; motion passed 4-0.  
Mr. Bacon made a motion to approve the personnel actions as presented. Mr. Menis seconded the motion; motion passed 4-0. Mr. Stalbaum made a motion to approve the financial reports & claims as presented. Mr. Menis seconded the motion; motion passed 4-0.

Approved personnel:

NAME	POSITION	RECOMMENDATION
Logan Short	Wrestling-MS Head	Recommended to approve
Madison Osborne	Swimming – MS Coed Head	Recommended to hire
Donna Osborne	Swimming – MS Coed Assist.	Recommended to hire
Clayton Howard	Tennis - Girls Varsity Head	Recommended to approve
Larry Arndt	Tennis - Girls Varsity Assist	Recommended to hire
Evan Howard	Track & Field - Boys Varsity Assist	Recommended to hire
Staci Knapp	Softball - Varsity Assist.	Recommended to hire
Kendall Gardner	Track & Field – MS Girls Head	Recommended to hire
Brodie Tunis	Track & Field – MS Boys Assist	Recommended to hire
Jeff Cain	Volunteer Softball	Recommended to approve
Lou Warner	Volunteer Baseball	Recommended to approve
Caitlin Dvorscak	Volunteer Track & Field	Recommended to approve
Steve White	Volunteer Track & Field	Recommended to approve
Josh Kirk	Volunteer Track & Field	Recommended to approve

**Approval of Board Policies Volume 30, No. 1**

Dr. Zupin reviewed the policies again with the board. There were no questions on the policies. Mr. Menis made a motion to approve the Board Policies from Volume 30, No. 1 as presented. Mr. Bacon seconded the motion; motion passed 4-0.

**Approval of Fund Balance Transfers Resolution**

Mr. Richie explained that there were four accounts that required a transfer of appropriations at the end of the year. He explained that this resolution gives approval for the transfers. Mr. Stalbaum made a motion to approve the Fund Balance Transfers Resolution as presented. Mr. Bacon seconded the motion; motion passed 4-0.

**Approval of Lease Agreement**

Dr. Zupin explained that this lease is for Pugh Pipeline Services and would be their designated commercial office for the company to complete some computer-based duties. There will be very little foot traffic involved with this company. They will occupy a space on the west side of the building across from the Starke County Community Foundation. The cost will be consistent with the previous two lease agreements. It was also noted that background checks are required to be run for all lessees. Mr. Menis made a motion to approve the lease agreement with Pugh Pipelines Services, LLC as presented. Mr. Bacon seconded the motion; motion passed 4-0.

**Approval of Memorandum of Understanding with Jobs for America’s Graduates (JAG)**

Dr. Zupin explained that this is an opportunity for our juniors and seniors to gain leadership skills, academic skills, life skills, personal skills, and discuss socio economic barriers beginning next year. Dr. Zupin said that Work One will provide an on-site teacher and the curriculum to teach these skills. There may also be an opportunity within the community for some internships and job shadowing for students. NJ-SP School will provide the classroom space and resources. Dr. Zupin mentioned that this has been a successful program at other school corporations. Mr. Stalbaum made a motion to approve the Memorandum of Understanding with Jobs for America’s Graduates (JAG) as presented. Mr. Menis seconded the motion; motion passed 4-0.

**Approval of 2018-2019 School Calendar**

Dr. Zupin stated that this calendar is basically the same as the 2017-2018 calendar. A change mentioned is that there is no school on Good Friday on this 2018-2019 calendar. Mr. Stalbaum made a motion to approve the 2018-2019 school calendar as presented. Mr. Bacon second the motion; motion passed 4-0.

**Superintendent’s Report**

Dr. Zupin gave an update of the Capital Projects stating that there was a pre-bid meeting held on January 4<sup>th</sup> and bids are due tomorrow, January 17<sup>th</sup>. The bids will be approved at the February 20<sup>th</sup> school board meeting.

Dr. Zupin announced the snow make-up days: February 19<sup>th</sup> and May 25<sup>th</sup>.  
Dr. Zupin reported that the pool is up and going and will be used this Thursday for a meet.

Dr. Zupin noted that both the NJ-SP Boys and Girls basketball games could be viewed live by going to YouTube.com and typing in BlueJay Athletic Department.

The 2<sup>nd</sup> Annual Bluejay Showcase will be held in the cafeteria on January 26<sup>th</sup> at the girls’ basketball game. This “showcase” is a chance to show the community some of things that are going on at NJ-SP School. There will be displays and representation from clubs such as the Robotics Club, FFA and Agriculture Department, and the Wood Shop class. Also displayed will be some memorabilia of the old San Pierre High School and the North Judson High School for the community to view. The Bluejay Strategic Planning Group is working on a video of the history and consolidation of the schools.

**Other**

There was no other business.

**Recognition of Visitors**

No one commented.

**Adjournment**

Mr. Bacon made a motion to adjourn the meeting at 7:14 PM. Mr. Stalbaum seconded the motion; motion commented 4-0.

**Board of Finance**

(Immediately following)

The Board of Finance meeting was called to order at 7:14 P.M. by Board President Sheila Akers.

Mr. Stalbaum made the motion to appoint Sheila Akers as President of the Board of Finance. Mr. Menis seconded the motion; motion passed 3-0, with Mrs. Akers abstaining.

Mr. Bacon made the motion to appoint Jim Menis as Secretary of the Board of Finance. Mr. Stalbaum seconded the motion; motion passed 3-0, with Mr. Menis abstaining.

Mr. Stalbaum made a motion to approve The First National Bank of Monterey as the 2018 depository for NJ-SP School Corporation. Mr. Menis seconded the motion; motion passed 4-0.

Mr. Bacon made a motion to adjourn the Board of Finance Meeting at 7:17 P.M. Mr. Menis seconded the motion; motion passed 4-0.

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Sheila Akers, President

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Derrick Stalbaum, Vice President

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Jim Menis, Secretary

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Gerald Bacon, Member